

STEVES&CO GRIEVANCE SUBMISSION FORM

For Stakeholders and External Parties

1. Your Information

Please complete all fields below. This information is required to follow up on your grievance.

Full Name: -----

Organisation/Company (if applicable): -----

Email: -----

Phone Number: -----

2. Nature of Grievance

Please indicate the category that best describes your concern (tick all that apply):

- Ethical Misconduct
- Labour Rights Violation
- Environmental Concern
- Contractual Dispute
- Other (please specify): -----

3. Description of Grievance

Please provide a detailed description of your grievance, including relevant dates, parties involved, and any supporting information.

4. Have You Previously Raised This Issue with STEVES&CO?

Yes

No

If yes, please provide details and any response received:

5. Requested Action or Resolution

What outcome or resolution are you seeking?

6. Confidentiality & Whistleblower Protection

STEVES&CO is committed to protecting whistleblowers and maintaining confidentiality throughout the grievance process. Please indicate your preference:

I would like this grievance to remain confidential.

I consent to being contacted for follow-up.

Signature: _____

Date: _____

Submission Instructions:

Please submit this form via email to: hello@stevesandco.com

Or post to:

STEVES&CO Limited, Halmann Building, Mosta Road, Lija LJA 9016, Malta, Europe